

St. Johns County School District

# Durbin Creek Elementary School



2017-18 School Improvement Plan

# Durbin Creek Elementary School

4100 RACE TRACK RD, Saint Johns, FL 32259

<http://www-dce.stjohns.k12.fl.us/>

## School Demographics

|   |                               |   |
|---|-------------------------------|---|
| <b>School Type and Grades Served</b><br>(per MSID File) | <b>2016-17 Title I School</b> | <b>2016-17 Economically Disadvantaged (FRL) Rate</b><br>(As Reported on Survey 3) |
| Elementary School<br>PK-5                               | No                            | 14%   |
| <b>Primary Service Type</b><br>(per MSID File)          | <b>Charter School</b>         | <b>2016-17 Minority Rate</b><br>(Reported as Non-white on Survey 2)               |
| K-12 General Education                                  | No                            | 26%   |

## School Grades History

| Year  | 2016-17 | 2015-16 | 2014-15 | 2013-14 |
|-------|---------|---------|---------|---------|
| Grade | A       | A       | A*      | A       |

*\*Informational Baseline School Grade*

**Note:** The school grades calculation was revised substantially for the 2014-15 school year to implement statutory changes made by the 2014 Legislature and incorporate the new Florida Standards Assessments. The 2014-15 school grades serve as informational baseline data that schools can use to improve in future years.

## School Board Approval

This plan is pending approval by the St. Johns County School Board.

## SIP Authority and Template

Section 1001.42(18), Florida Statutes, requires district school boards to annually approve and require implementation of a school improvement plan (SIP) for each school in the district that has a school grade of D or F.

The Florida Department of Education (FDOE) SIP template meets all statutory and rule requirements for traditional public schools and incorporates all components required for schools receiving Title I funds. This template is required by State Board of Education Rule 6A-1.099811, Florida Administrative Code, for all non-charter schools with a current grade of D or F (see page 4). For schools receiving a grade of A, B, or C, the district may opt to require a SIP using a template of its choosing.

This document was prepared by school and district leadership using the FDOE's school improvement planning web application located at <https://www.floridacims.org>.

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## Purpose and Outline of the SIP

The SIP is intended to be the primary artifact used by every school with stakeholders to review data, set goals, create an action plan and monitor progress. A corollary at the district level is the District Improvement and Assistance Plan (DIAP), designed to help district leadership make the necessary connections between school and district goals in order to align resources. The Florida Department of Education encourages schools to use the SIP as a “living document” by continually updating, refining and using the plan to guide their work throughout the year. This printed version represents the SIP as of the “Date Modified” listed in the footer.

### Part I: Current School Status

Part I organizes the current status of the school around five domains inspired by the 5Essentials framework: Supportive Environment, Family and Community Involvement, Effective Leadership, Public and Collaborative Teaching, and Ambitious Instruction and Learning. Questions regarding the school’s Multi-Tiered System of Supports have been embedded throughout this part to demonstrate how data is used by stakeholders to understand the needs of all students and allocate appropriate resources in proportion to those needs.

### Part II: Needs Assessment

Part II requires the school to review performance and early warning systems data in order to develop strategic goals and associated data targets (i.e., “SMART goals”) for the coming school year in context of the school’s greatest strengths and needs. An online tool was developed, which includes data visualizations and processing questions to support problem identification, problem analysis and strategic goal formulation.

### Part III: 8-Step Planning and Problem Solving for Implementation

Part III enables the school to develop implementation plans for its highest-priority goals. With the overview of the current state of the school in mind and the strategic goals identified through the needs assessment, the planning team engages in a facilitated planning and problem-solving process, through which they

- Define strategic goals and establish targets to be reached by successfully achieving the goals (Step 1)
- Identify barriers that could hinder achieving those goals and resources that could be used to eliminate or reduce barriers (Step 2)
- Select high-priority barriers they want to address initially (Step 3)
- Design implementation and monitoring plans for strategies to resolve selected barriers (Steps 4-7)
- Determine how they will monitor progress toward each goal (Step 8)

### Appendices

The following appendices, automatically-generated from content entered in Part III, are included in this document:

- Appendix 1 is a timeline of all action steps and monitoring activities
- Appendix 2 is an outline of all professional development opportunities and technical assistance items
- Appendix 3 is a report of the budget needed to implement the strategies

## Differentiated Accountability

Florida's Differentiated Accountability (DA) system, established in [section 1008.33, Florida Statutes](#), is a statewide network of strategic support, differentiated by need according to performance data, provided to districts and schools in order to improve leadership capacity, teacher efficacy, and student outcomes. Through a data-driven planning and problem-solving process, DA field teams collaborate with district leadership to design, implement, and refine strategic goals and action plans that are documented in the SIP.

### DA Regions

Florida's DA network is divided into four geographical regions, each served by a field team led by a regional executive director (RED).

### DA Categories

At the start of each academic year, traditional schools are classified for DA support in two categories based on the most recent school grades data available. Descriptions of each DA category along with the state support and interventions provided are set forth by [Rule 6A-1.099811, Florida Administrative Code](#):

- **Not in DA** - A school with a current school grade of A, B, or C; charter schools; and ungraded schools.
- **Targeted Support and Improvement** - A school with a current school grade of an initial D.
- **Comprehensive Support and Improvement** - A school with a current school grade of F or two consecutive grades of D, or a high school with a graduation rate of 67 percent or less in the most recent data release.

### DA Turnaround Status

Additionally, Comprehensive Support and Improvement schools have a turnaround status of "Implementing," based on a school's grades history, including the current school grade:

- Implementing - A school with a status of "Implementing" requires the district to submit a turnaround plan to the State Board of Education for approval and implementation. A school remains in "Implementing" status until its school grade improves to a C or higher.

### 2017-18 DA Category and Statuses for Durbin Creek Elementary School

| DA Region and RED                       | DA Category and Turnaround Status |
|---|-----------------------------------|
| Northeast - <a href="#">Wayne Green</a> | Not In DA - N/A                   |

## I. Part I: Current School Status

### A. Supportive Environment

#### 1. School Mission and Vision

##### a. Provide the school's mission statement

Making positive contributions to society by expanding minds to explore our expanding world.

##### b. Provide the school's vision statement

Durbin Creek Elementary School will promote a positive educational environment conducive to learning. We will promote respect, caring and a sense of community. Durbin Creek Elementary will develop an atmosphere where students develop a strong desire to learn, excel, and develop excellent character.

#### 2. School Environment

##### a. Describe the process by which the school learns about students' cultures and builds relationships between teachers and students

All parents are given the opportunity to provide input about their child through parent input forms. In September our parents are all invited to attend our curriculum chats and we will have had a family bingo night for staff and families to interact. Our school focuses on building relationships through events that involve teachers, parents, students and business partners, and community members.

##### b. Describe how the school creates an environment where students feel safe and respected before, during and after school

Durbin Creek staff and students are trained in the 6 Pillars of Character Counts and The Leader In Me by Stephen Covey to promote an atmosphere of mutual respect and a positive school culture. To ensure safety of our students, transitions times are supervised by adult staff in all parts of the building. Parents are required to sign in at the front office prior to entering the building. This increases the feeling of safety and security around the school campus.

##### c. Describe the schoolwide behavioral system in place that aids in minimizing distractions to keep students engaged during instructional time. This may include, but is not limited to, established protocols for disciplinary incidents, clear behavioral expectations, and training for school personnel to ensure the system is fairly and consistently enforced

DCE has clear behavioral expectations based on the Student Code of Conduct, Character Counts and The Seven Habits of Highly Effective Students by Stephen Covey. Rules and expectations are clearly communicated to students and parents through the Student Handbook and reinforced by all classroom teachers and staff.

##### d. Describe how the school ensures the social-emotional needs of all students are being met, which may include providing counseling, mentoring and other pupil services

The Guidance Counselor meets with students who have social-emotional needs. Banana Splits group focuses on dealing with divorce, Cub Clubs focuses on our students with deployed parent(s), and Jelly Beans helps students with building social skills or other areas as needed. Teachers develop a relationship of caring with all their students and families through conferencing and consistent communication. This year the Guidance counselor is also conducting classes every Friday to each grade level on a rotating basis. This gives the students direct access to the counselor on a regular basis and allows relationship to form.

### 3. Early Warning Systems

The school's response to this section may address the requirements of ESSA, P.L. No. 114-95, § 1114(b)(7)(A)(i) and (b)(7)(A)(iii)(III).

#### a. Describe the school's early warning system and provide a list of the early warning indicators used in the system

- Attendance below 90 percent, regardless of whether absence is excused or a result of out-of-school suspension
- One or more suspensions, whether in school or out of school
- Course failure in English Language Arts or mathematics during any grading period
- Below level on DRA
- A Level 1 score on the statewide, standardized assessments in English Language Arts or mathematics, or, for students in grades K-3, a substantial reading deficiency under section 1008.25(5)(a), F.S.

#### b. Provide the following data related to the school's early warning system

##### 1. The number of students by grade level that exhibit each early warning indicator:

| Indicator                       | Grade Level |   |   |   |   |   |   |   |   |   |    |    |    | Total |
|---------------------------------|-------------|---|---|---|---|---|---|---|---|---|----|----|----|-------|
|                                 | K           | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12 |       |
| Attendance below 90 percent     | 2           | 5 | 2 | 1 | 4 | 3 | 0 | 0 | 0 | 0 | 0  | 0  | 0  | 17    |
| One or more suspensions         | 0           | 1 | 1 | 1 | 1 | 1 | 0 | 0 | 0 | 0 | 0  | 0  | 0  | 5     |
| Course failure in ELA or Math   | 0           | 0 | 0 | 0 | 2 | 2 | 0 | 0 | 0 | 0 | 0  | 0  | 0  | 4     |
| Level 1 on statewide assessment | 0           | 0 | 0 | 0 | 4 | 7 | 0 | 0 | 0 | 0 | 0  | 0  | 0  | 11    |

##### The number of students identified by the system as exhibiting two or more early warning indicators:

| Indicator                                  | Grade Level |   |   |   |   |   |   |   |   |   |    |    |    | Total |
|--|-------------|---|---|---|---|---|---|---|---|---|----|----|----|-------|
|  | K           | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12 |       |
| Students exhibiting two or more indicators | 0           | 0 | 0 | 0 | 2 | 1 | 0 | 0 | 0 | 0 | 0  | 0  | 0  | 3     |

#### c. Describe all intervention strategies employed by the school to improve the academic performance of students identified by the early warning system

Durbin's core MTSS team meets at least once a month to review and discuss students needing interventions. If it is an attendance or behavior concern the guidance counselor and administration work together to develop a plan and meet with the parent and student. For reading and math interventions we use a variety of research based, small group interventions (ex. STAMs, Phonics for Reading, Explode the Code, STARS) for both tier 2 and 3. Our school has a rolling intervention time allowing all ESE teachers and paraprofessionals to assist during this time. Our resource teachers have identified our bottom quartile students in 4th and 5th grade and selected a few students for each to work with based on student interests.

### B. Family and Community Engagement

The school's response to this section may address the requirements of ESSA, P.L. No. 114-95, § 1114(b)(2) and (b)(7)(A)(iii)(I).

#### 1. Describe how the school works at building positive relationships with families to increase involvement, including efforts to communicate the school's mission and vision, and keep parents informed of their child's progress

**a. Will the school use its Title I Parent and Family Engagement Policy (PFEP) to satisfy this question?**

No

**1. PFEP Link**

The school completes a Parental Involvement Plan (PFEP), which is available at the school site.

**2. Description**

Our goal at Durbin Creek is to make 100% of our parents feel welcome and part of our school. This will be accomplished through Intake Conferences, Curriculum Chats, school-wide family events, PTO meetings, SAC meetings, Parent/Teacher Conferences, volunteer opportunities and frequent communication through our biweekly newsletters regarding school happenings.

**2. Describe the process by which the school builds and sustains partnerships with the local community for the purpose of securing and utilizing resources to support the school and student achievement**

Durbin Creek utilizes Partners in Learning to support school and classroom initiatives. Partners in Learning provides support in the form of monetary donations, services and support. Durbin Creek is extremely fortunate to have many volunteers who assist our staff and teachers. Family Night Out events throughout the school year that focuses on bringing parents and students together for the purpose of building community and familial relationships.

**C. Effective Leadership**

**1. School Leadership Team**

**a. Membership**

Identify the name, email address and position title for each member of the school leadership team.:

| Name             | Title               |
|------------------|---------------------|
| Fuller, Angela   | Principal           |
| Labaw, Renee     | Guidance Counselor  |
| Miller, Kimberly | Assistant Principal |
| Hatcher, April   | Instructional Coach |
| Lehman, Kelli    | Psychologist        |
| Wamser, Bob      | Other               |

**b. Duties**

**1. Describe the roles and responsibilities of the members, including how they serve as instructional leaders and practice shared decision making**

They are charged in problem-solving and making decisions regarding student achievement, including interventions, schedules, training, support and communication. This team also focuses on facilities management including safety and security as well as general maintenance and up keep. The team works with all of the grade level leaders and department heads to plan and implement strategies to increase student achievement and learning.

**2. Describe the process through which school leadership identifies and aligns all available resources (e.g., personnel, instructional, curricular) in order to meet the needs of all students and maximize desired student outcomes. Include the methodology for coordinating and supplementing federal, state and local funds, services and programs. Provide the person(s)**



**responsible, frequency of meetings, how an inventory of resources is maintained and any problem-solving activities used to determine how to apply resources for the highest impact**

- Provide vision for both academic and behavioral success
- Plans, implements and monitors the progress of school improvement
- Implements Response to Intervention as a school-wide method of raising student achievement outcomes through data review and problem-solving
- Systematically evaluates the school infrastructure, scheduling, personnel and curriculum resources, staff development and procedures
- Meeting frequency - bi-weekly

Federal, state, and local funds are used to supplement core instruction targeting our struggling students. Funds are also used to provide staff development opportunities for our teachers. All training and instruction directly correlate to goals established in our School Improvement Plan.

**2. School Advisory Council (SAC)**

**a. Membership**

Identify the name and stakeholder group for each member of the SAC.:

| Name            | Stakeholder Group          |
|-----------------|----------------------------|
| Angela Fuller   | Principal                  |
| Katrina Stanton | Teacher                    |
| Brooke Paget    | Teacher                    |
| Ann Nguyen      | Business/Community         |
| Jan Phillips    | Education Support Employee |
| Lorrie Cosgrove | Education Support Employee |
| Christie Ball   | Parent                     |
| Teri Heath      | Teacher                    |
| Amber VanMeter  | Parent                     |
| Lacey Boswell   | Parent                     |
| Jennie Jones    | Teacher                    |
| Rachel Hughes   | Parent                     |
| Tracy Kosier    | Parent                     |
| Troy Mack       | Parent                     |
| Kara Bird       | Teacher                    |
| Brenda Pence    | Teacher                    |

**b. Duties**

**1. Provide a description of the SAC's involvement with the following activities, as required by section 1001.452(2), Florida Statutes**

The school's response to this question may address the requirements of ESSA, P.L. No. 114-95, § 1114(b)(2).

**a. Evaluation of last year's school improvement plan**

Last year's plan was a compilation of input from all stakeholders associated with Durbin Creek Elementary.

**b. Development of this school improvement plan**

All DCE teachers are members of at least one SAC Sub-Committee. Sub-Committees meet throughout the school year to discuss and problem solve. Sub-Committee chairs then report to the SAC at monthly meetings to share their ideas with SAC. Sub-Committees gave input at the last SAC meeting at the end of last year to prepare for this year.

*c. Preparation of the school's annual budget and plan*

The SAC-Committee gives input to the School Leadership Team to be included in Durbin Creek's Annual Budget and plan.

**2. Describe the use of school improvement funds allocated last year, including the amount budgeted for each project**

Any funds allocated will be utilized to enhance classroom instruction through purchase of materials and staff professional development training.

**3. Verify that the school is in compliance with section 1001.452, Florida Statutes, regarding the establishment requirements and duties of the SAC**

Yes

*a. If the school is not in compliance, describe the measures being implemented to meet SAC requirements*

**3. Literacy Leadership Team (LLT)**

**a. Membership**

Identify the name and position title for each member of the school-based LLT or similar group, if applicable.:

| Name             | Title               |
|------------------|---------------------|
| Fuller, Angela   | Principal           |
| Labaw, Renee     | Guidance Counselor  |
| Miller, Kimberly | Assistant Principal |
| Hatcher, April   | Instructional Coach |
| Lehman, Kelli    | Psychologist        |

**b. Duties**

**1. Describe how the LLT or similar group promotes literacy within the school, if applicable**

Providing support and resources to effectively implement the 90 minute reading block, iii, Guided Reading instruction, and Common Core Standards integration, as well as problem solve to positively impact student achievement as it pertains to Tier I instruction. Also, the team will work together to ensure proper interventions are in place to help students not at proficiency.

**D. Public and Collaborative Teaching**

The school's responses to this section may address the requirements of ESSA, P.L. No. 114-95, § 1114(b)(7)(A)(iii)(IV).

**1. Describe the school's strategies to encourage positive working relationships between teachers, including collaborative planning and instruction**

Early Release Wednesdays provide opportunities for teams to meet 2 weeks/month. In addition, WOW Wednesdays allow a different grade level team to meet with the LLT to review current data and ensure

all students' needs are being met. Grade Level Teams have common planning time and are geographically located by peers in the same grade.

## **2. Describe the school's strategies to recruit, develop and retain highly qualified, certified-in-field, effective teachers to the school**

Durbin Creek only hires high quality teachers through careful examination of teacher candidates as well as a round table approach to interviews. Candidates may also have to teach a sample lesson to interviewers if time permits. In addition, Durbin Creek will continue to provide ongoing professional development opportunities to support growth and retention of highly effective teachers.

## **3. Describe the school's teacher mentoring program, including the rationale for pairings and planned mentoring activities**

New teachers are assigned a veteran teacher to mentor them throughout the school year. New teachers meet monthly to train in the programs used at Durbin Creek and are supported by the ILC for other needs. Administration holds monthly meetings for all new teachers to go over questions and provide extra support.

# **E. Ambitious Instruction and Learning**

## **1. Instructional Programs and Strategies**

### **a. Instructional Programs**

#### **1. Describe how the school ensures its core instructional programs and materials are aligned to Florida's standards**

Teacher representatives from each course and or grade level meet twice a year with district Subject Area Specialists to develop/review curriculum maps, formative assessments and teacher resources to include instructional materials. These District Professional Learning Communities work to ensure that curriculum, instruction and assessment are based on applicable state standards. This process is in addition to a standards based instructional materials review program that is used when the district adopts the primary instructional materials for a course. The teacher representatives work with instructors and administrators at the school level to ensure that the results of the District Professional Learning Communities are implemented at the school level. The curriculum maps which include links to vetted instructional materials and lesson plans are the basis for school level standards based planning and instruction.

In addition to what each teacher is doing to promote learning and measure student performance, District midterms (6-12) assessments and progress monitoring assessments (K-5) are given in the core instructional programs to assess student mastery of standards, guide instructional practice and inform district planning. Detailed data reports are available to all teachers and administrators. These reports are used by teachers, administrators and district staff to ensure that instruction and assessment are designed to produce student mastery of the Florida Standards. The reports are also used with individual students and parents as needed to assist them in understanding the standards and learning expectations.

Administrators meet with teachers in grade level / content area Professional Learning Communities to review data reports and analyze results with the intent of planning instruction to differentiate, intervene, re-teaching, and innovate to improve student mastery of the standards. The same information is used to review curriculum maps and instructional materials/resources as to their effectiveness in promoting standards based instruction and learning. This process is repeated twice a year and serves as the foundation for a standards based continuous improvement model that uses

student performance data to evaluate and improve curriculum, instruction and assessment in a manner designed to promote the highest level student mastery of the Florida Standards.

## **b. Instructional Strategies**

**1. Describe how the school uses data to provide and differentiate instruction to meet the diverse needs of students. Provide examples of how instruction is modified or supplemented to assist students having difficulty attaining the proficient or advanced level on state assessments**

Durbin Creek Elementary uses data to assess student learning and achievement to ensure all students are successful. The MTSS team meets weekly to review student performance using Formative Assessments, iReady, DRA data, classroom data, and other forms of progress monitoring information. Formative Assessments are given in the core instructional programs to assess student mastery of standards, guide instructional practice and inform classroom planning. Teachers meet with administration to discuss and review current data and to plan for future instruction.

**2. Provide the following information for each strategy the school uses to increase the amount and quality of learning time and help enrich and accelerate the curriculum:**

**Strategy:** Extended School Day

**Minutes added to school year:**

**Strategy Rationale**

**Strategy Purpose(s)**

""

**Person(s) responsible for monitoring implementation of the strategy**

**Data that is or will be collected and how it is analyzed to determine effectiveness of the strategy**

## **2. Student Transition and Readiness**

### **a. PreK-12 Transition**

The school's response to this question may address the requirements of ESSA, P.L. No. 114-95, § 1114(b)(7)(A)(iii)(V).

**1. Describe the strategies the school employs to support incoming and outgoing cohorts of students in transition from one school level to another**

Local area early childhood programs visit DCE campus to acclimate themselves with our Kindergarten classes to ensure a comfortable transition to elementary school. We currently have 2 Pre-K blended classrooms with 4 VPK students each to help families transition into the school setting. Durbin Creek utilizes a staggered start for our Kindergarten students, whereby, 4-6 students attend class each of the first four days of school. This allows our teachers to more effectively transition students entering elementary school for the first time.

### **b. College and Career Readiness**

**1. Describe the strategies the school uses to advance college and career awareness, which may include establishing partnerships with business, industry or community organizations**

NA

**2. Identify the career and technical education programs available to students and industry certifications that may be earned through those respective programs**

NA

**3. Describe efforts the school has taken to integrate career and technical education with academic courses (e.g., industrial biotechnology) to support student achievement**

NA

**4. Describe strategies for improving student readiness for the public postsecondary level based on annual analysis of the [High School Feedback Report](#), as required by section 1008.37(4), Florida Statutes**

NA

## II. Needs Assessment

The school's completion of this part may address the requirements of ESSA, P.L. No. 114-95, § 1114(b)(6).

### A. Problem Identification

#### 1. Data to Support Problem Identification

##### b. Data Uploads

Data uploads are not required by the Florida Department of Education but are offered as a tool for the needs assessment. In this section, the school may upload files of locally available data charts and graphs being used as evidence of need.

The following documents were submitted as evidence for this section:

*No files were uploaded*

#### 2. Problem Identification Summary

This section is not required by the Florida Department of Education but is provided as an opportunity for the school to summarize the points of strength and areas of need that have been identified in the data.

### B. Problem Analysis Summary

This section is not required by the Florida Department of Education but is provided as an opportunity for the school to summarize the underlying "why"? or root causes for the areas of need identified in the data, as determined by situational awareness of, and research conducted by, the stakeholders involved in the needs assessment.

### C. Strategic Goals

## School Improvement Goals

The following key is intended to help readers understand how the sections of this document correspond to the steps of the 8-step planning and problem-solving framework used in the School Improvement Plan. The Quick Key numbers can help registered users go directly to the point of entry for any given goal, barrier and strategy within the online survey.

### Problem Solving Key

**G** = Goal

**B** =  
Barrier

**S** = Strategy

**1** = Problem Solving Step     S123456 = Quick Key

## Strategic Goals Summary

- G1.** Durbin Creek teachers will increase student knowledge in the area of Science, particularly understanding the nature of science and the scientific process.
- G2.** Durbin Creek teachers and staff will identify our bottom quartile students in both ELA and Math, based on FSA, classroom grades, and iReady diagnostics, and target instruction based on student needs to ensure academic gains are attained.
- G3.** Durbin Creek will increase student use of technological applications to increase student performance in ELA and Math at all grade levels. Parents will indicate an increased satisfaction in technology usage at Durbin Creek Elementary as indicated on the climate survey.

## Strategic Goals Detail

For each strategic goal, this section lists the associated targets (i.e., "SMART goals"), targeted barriers to achieving the goal, resources available to help reduce or eliminate the barriers, and the plan for monitoring progress toward the goal.

**G1.** Durbin Creek teachers will increase student knowledge in the area of Science, particularly understanding the nature of science and the scientific process. 1a

G092074

**Targets Supported** 1b

| Indicator                                | Annual Target |
|--|---------------|
| Statewide Science Assessment Achievement | 75.0          |

**Targeted Barriers to Achieving the Goal** 3

- Lack of time for science instruction

**Resources Available to Help Reduce or Eliminate the Barriers** 2

- Brooke Reynolds, Brooke Paget, Nathan Gustafson
- FOSS kits
- STEM lessons

**Plan to Monitor Progress Toward G1.** 8

Teachers will keep track of lessons and assessments in the area of science.

**Person Responsible**

Angela Fuller

**Schedule**

Quarterly, from 8/10/2017 to 5/24/2018

**Evidence of Completion**

Teacher gradebooks and student assessments/projects

**G2.** Durbin Creek teachers and staff will identify our bottom quartile students in both ELA and Math, based on FSA, classroom grades, and iReady diagnostics, and target instruction based on student needs to ensure academic gains are attained. 1a

G091954

**Targets Supported** 1b

| Indicator                             | Annual Target |
|---------------------------------------|---------------|
| Math Gains District Assessment        | 80.0          |
| ELA/Reading Gains District Assessment | 80.0          |

**Targeted Barriers to Achieving the Goal** 3

- lack of focus on struggling learners
- lack of knowledge on instructional practices specific to the need of struggling students

**Resources Available to Help Reduce or Eliminate the Barriers** 2

- schedule intervention time
- collaborative team planning time weekly
- professional development on working together as ESE and general education teachers

**Plan to Monitor Progress Toward G2.** 8

Leadership team will monitor progress in iReady after the 2nd diagnostic and classroom performance each quarter.

**Person Responsible**

Angela Fuller

**Schedule**

Triannually, from 8/10/2017 to 5/24/2018

**Evidence of Completion**

Growth charts and reports



**G3.** Durbin Creek will increase student use of technological applications to increase student performance in ELA and Math at all grade levels. Parents will indicate an increased satisfaction in technology usage at Durbin Creek Elementary as indicated on the climate survey. 1a

G088662

**Targets Supported** 1b

| Indicator                      | Annual Target |
|--------------------------------|---------------|
| School Climate Survey - Parent | 80.0          |

**Targeted Barriers to Achieving the Goal** 3

- limited and out-dated technology

**Resources Available to Help Reduce or Eliminate the Barriers** 2

- TSS staff
- General Education staff
- ILC
- Administration

**Plan to Monitor Progress Toward G3.** 8

Ongoing progress monitoring using surveys and student use reports will be analyzed regularly to ensure an increase use in effective instruction integrating technology.

**Person Responsible**

Angela Fuller

**Schedule**

Semiannually, from 10/1/2017 to 5/24/2018

**Evidence of Completion**

Results from survey and sign out sheets from media department, lab schedules

## Action Plan for Improvement

For each strategy selected in the plan to reduce a targeted barrier to a strategic goal, this section lists the rationale for that strategy (i.e., why the school believes it will reduce the barrier) and the action steps that have been identified as necessary to implementing the strategy, including details such as the point person, timing and duration, and evidence of completion. At the end of each set of action steps is the plan for monitoring the implementation and effectiveness of the respective strategy.

### Problem Solving Key

**G** = Goal                      **B** =  
Barrier                      **S** = Strategy

**1** = Problem Solving Step       S123456 = Quick Key

**G1.** Durbin Creek teachers will increase student knowledge in the area of Science, particularly understanding the nature of science and the scientific process. **1**

 G092074

**G1.B1** Lack of time for science instruction **2**

 B247442

**G1.B1.S1** Create integrated lessons into the ELA blocks for primary grades. **4**

 S260699

### Strategy Rationale

By integrating the lessons into ELA it will allow more time and focus on science topics. Students will be reading and writing about the science concepts, which will help them become more familiar with the topics.

### Action Step 1 **5**

Teachers will meet and develop lessons with the ILC.

#### Person Responsible

April Hatcher

#### Schedule

Quarterly, from 8/10/2017 to 5/24/2018

#### Evidence of Completion

Created lesson plans

**Plan to Monitor Fidelity of Implementation of G1.B1.S1** 6

Administrators will observe an integrated science/ELA lesson as one of their annual observations.

**Person Responsible**

Angela Fuller

**Schedule**

On 4/1/2018

***Evidence of Completion***

One of the teacher's annual observations will be during an ela/science integrated lesson.

**Plan to Monitor Effectiveness of Implementation of G1.B1.S1** 7

Student achievement summative science assessments.

**Person Responsible**

Kimberly Miller

**Schedule**

Quarterly, from 8/10/2017 to 5/24/2018

***Evidence of Completion***

Grades and scores on summative science assessments

**G2.** Durbin Creek teachers and staff will identify our bottom quartile students in both ELA and Math, based on FSA, classroom grades, and iReady diagnostics, and target instruction based on student needs to ensure academic gains are attained. 1

G091954

**G2.B1** lack of focus on struggling learners 2

B246157

**G2.B1.S1** Through the collaboration process, teams will meet weekly to discuss data and focus on how we can move our bottom quartile students. 4

S259484

### Strategy Rationale

The constant attention on the students who need our most help will keep us focused on our goal of all students making gains.

### Action Step 1 5

Schedule weekly meetings

#### Person Responsible

April Hatcher

#### Schedule

Weekly, from 8/18/2017 to 5/18/2018

#### Evidence of Completion

Team minutes and agendas will provide the evidence of the meetings.

### Plan to Monitor Fidelity of Implementation of G2.B1.S1 6

Teams will turn in or post in one-note their evidence (agendas and minutes)

#### Person Responsible

Angela Fuller

#### Schedule

Monthly, from 8/18/2017 to 5/18/2018

#### Evidence of Completion

Admin will review one note monthly

**Plan to Monitor Effectiveness of Implementation of G2.B1.S1 7**

Leadership team will review data quarterly using iReady and class grades and evidence.

**Person Responsible**

Angela Fuller

**Schedule**

Quarterly, from 8/10/2017 to 5/24/2018

**Evidence of Completion**

Core MTSS meeting notes

**G2.B3 lack of knowledge on instructional practices specific to the need of struggling students 2**

 B246159

**G2.B3.S1** Teachers will be trained in effective intervention strategies and how to better close the gap.

4

 S261248

**Strategy Rationale**

Teachers need ideas and training to be most effective when students are behind and have instructional gaps.

**Action Step 1 5**

Teachers will receive professional development in best practices in RtI

**Person Responsible**

Angela Fuller

**Schedule**

Triannually, from 11/1/2017 to 5/24/2018

**Evidence of Completion**

Teachers will be trained and then come back and train the other teachers on their teams.

**Plan to Monitor Fidelity of Implementation of G2.B3.S1** 6

Administration will attend plc and MTSS meetings to ensure strategies are being used.

**Person Responsible**

Angela Fuller

**Schedule**

Quarterly, from 10/16/2017 to 5/24/2018

***Evidence of Completion***

Rtl plans and meeting notes and agendas

**Plan to Monitor Effectiveness of Implementation of G2.B3.S1** 7

ILC and Psychologist will review plans and ensure teachers are implementing with fidelity.

**Person Responsible**

April Hatcher

**Schedule**

Quarterly, from 8/10/2017 to 5/24/2018

***Evidence of Completion***

Fidelity checks

**G3.** Durbin Creek will increase student use of technological applications to increase student performance in ELA and Math at all grade levels. Parents will indicate an increased satisfaction in technology usage at Durbin Creek Elementary as indicated on the climate survey. 1

G088662

**G3.B1** limited and out-dated technology 2

B235954

**G3.B1.S1** Technology for classrooms and student use will be purchased to allow for greater integration and access. 4

S248745

### Strategy Rationale

Increasing access to computers and ipads, along with updated document cameras and projectors will enhance and supplement the effective instruction needed for students in the 21st Century.

### Action Step 1 5

Purchase I-pads for classroom use.

#### Person Responsible

Angela Fuller

#### Schedule

Annually, from 8/10/2017 to 5/24/2018

#### Evidence of Completion

Acquisition of new document cameras, projectors, and i-pads and utilized in classrooms as evidenced by check out of equipment through our media department.

### Plan to Monitor Fidelity of Implementation of G3.B1.S1 6

Increased use in technology use across grade levels, as seen in lesson plans and during observations.

#### Person Responsible

Angela Fuller

#### Schedule

Quarterly, from 8/10/2017 to 5/24/2018

#### Evidence of Completion

Lesson plans and sign out sheets from media department, lab schedules

**Plan to Monitor Effectiveness of Implementation of G3.B1.S1** 7

Student and parents will be surveyed to see if they are seeing an increase in use and access to technology

**Person Responsible**

Angela Fuller

**Schedule**

Semiannually, from 10/1/2017 to 5/25/2018

***Evidence of Completion***

survey data



## IV. Implementation Timeline

| Source                  | Task, Action Step or Monitoring Activity  | Who              | Start Date (where applicable) | Deliverable or Evidence of Completion   | Due Date/ End Date     |
|-------------------------|---|------------------|-------------------------------|---|------------------------|
| <b>2018</b>             |   |                  |                               |   |                        |
| G1.B1.S1.MA1<br>M364774 | Administrators will observe an integrated science/ELA lesson as one of their annual observations.     | Fuller, Angela   | 9/1/2017                      | One of the teacher's annual observations will be during an ela/ science integrated lesson.  | 4/1/2018 one-time      |
| G2.B1.S1.MA1<br>M361531 | Teams will turn in or post in one-note their evidence (agendas and minutes)                           | Fuller, Angela   | 8/18/2017                     | Admin will review one note monthly  | 5/18/2018 monthly      |
| G2.B1.S1.A1<br>A341376  | Schedule weekly meetings  | Hatcher, April   | 8/18/2017                     | Team minutes and agendas will provide the evidence of the meetings.   | 5/18/2018 weekly       |
| G1.MA1<br>M364777       | Teachers will keep track of lessons and assessments in the area of science.                           | Fuller, Angela   | 8/10/2017                     | Teacher gradebooks and student assessments/projects   | 5/24/2018 quarterly    |
| G3.B1.S1.MA1<br>M338618 | Increased use in technology use across grade levels, as seen in lesson plans and during...            | Fuller, Angela   | 8/10/2017                     | Lesson plans and sign out sheets from media department, lab schedules   | 5/24/2018 quarterly    |
| G3.B1.S1.A1<br>A324535  | Purchase I-pads for classroom use.  | Fuller, Angela   | 8/10/2017                     | Acquisition of new document cameras, projectors, and i-pads and utilized in classrooms as evidenced by check out of equipment through our media department. | 5/24/2018 annually     |
| G2.B1.S1.MA1<br>M361532 | Leadership team will review data quarterly using iReady and class grades and evidence.                | Fuller, Angela   | 8/10/2017                     | Core MTSS meeting notes   | 5/24/2018 quarterly    |
| G2.B3.S1.A1<br>A344500  | Teachers will receive professional development in best practices in RtI                               | Fuller, Angela   | 11/1/2017                     | Teachers will be trained and then come back and train the other teachers on their teams.  | 5/24/2018 triannually  |
| G3.MA1<br>M338619       | Ongoing progress monitoring using surveys and student use reports will be analyzed regularly to...    | Fuller, Angela   | 10/1/2017                     | Results from survey and sign out sheets from media department, lab schedules  | 5/24/2018 semiannually |
| G2.B3.S1.MA1<br>M365482 | Administration will attend plc and MTSS meetings to ensure strategies are being used.                 | Fuller, Angela   | 10/16/2017                    | RtI plans and meeting notes and agendas   | 5/24/2018 quarterly    |
| G2.MA1<br>M361533       | Leadership team will monitor progress in iReady after the 2nd diagnostic and classroom performance... | Fuller, Angela   | 8/10/2017                     | Growth charts and reports   | 5/24/2018 triannually  |
| G1.B1.S1.A1<br>A343440  | Teachers will meet and develop lessons with the ILC.  | Hatcher, April   | 8/10/2017                     | Created lesson plans  | 5/24/2018 quarterly    |
| G2.B3.S1.MA1<br>M365483 | ILC and Psychologist will review plans and ensure teachers are implementing with fidelity.            | Hatcher, April   | 8/10/2017                     | Fidelity checks   | 5/24/2018 quarterly    |
| G1.B1.S1.MA1<br>M364775 | Student achievement summative science assessments.  | Miller, Kimberly | 8/10/2017                     | Grades and scores on summative science assessments  | 5/24/2018 quarterly    |
| G3.B1.S1.MA1<br>M338617 | Student and parents will be surveyed to see if they are seeing an increase in use and access to...    | Fuller, Angela   | 10/1/2017                     | survey data   | 5/25/2018 semiannually |

## V. Professional Development Opportunities

*Professional development opportunities identified in the SIP as action steps to achieve the school's goals.*

**G1.** Durbin Creek teachers will increase student knowledge in the area of Science, particularly understanding the nature of science and the scientific process.

**G1.B1** Lack of time for science instruction

**G1.B1.S1** Create integrated lessons into the ELA blocks for primary grades.

### **PD Opportunity 1**

Teachers will meet and develop lessons with the ILC.

#### **Facilitator**

April Hatcher

#### **Participants**

Primary teachers

#### **Schedule**

Quarterly, from 8/10/2017 to 5/24/2018

**G2.** Durbin Creek teachers and staff will identify our bottom quartile students in both ELA and Math, based on FSA, classroom grades, and iReady diagnostics, and target instruction based on student needs to ensure academic gains are attained.

**G2.B3** lack of knowledge on instructional practices specific to the need of struggling students

**G2.B3.S1** Teachers will be trained in effective intervention strategies and how to better close the gap.

### **PD Opportunity 1**

Teachers will receive professional development in best practices in RtI

#### **Facilitator**

Angie Fuller

#### **Participants**

classroom teachers

#### **Schedule**

Triannually, from 11/1/2017 to 5/24/2018

## VI. Technical Assistance Items

Technical Assistance opportunities identified in the SIP as action steps to achieve the school's goals.

**G3.** Durbin Creek will increase student use of technological applications to increase student performance in ELA and Math at all grade levels. Parents will indicate an increased satisfaction in technology usage at Durbin Creek Elementary as indicated on the climate survey.

### G3.B1 limited and out-dated technology

**G3.B1.S1** Technology for classrooms and student use will be purchased to allow for greater integration and access.

#### TA Opportunity 1

Purchase I-pads for classroom use.

#### Facilitator

ILC, Administration

#### Participants

All teachers

#### Schedule

Annually, from 8/10/2017 to 5/24/2018

## VII. Budget

|   |             |   |                                       |                          |               |                    |
|---|-------------|---|---------------------------------------|--------------------------|---------------|--------------------|
| 1   | G1.B1.S1.A1 | Teachers will meet and develop lessons with the ILC.                    |                                       |                          |               | \$0.00             |
| 2   | G2.B1.S1.A1 | Schedule weekly meetings  |                                       |                          |               | \$0.00             |
| 3   | G2.B3.S1.A1 | Teachers will receive professional development in best practices in Rtl |                                       |                          |               | \$3,500.00         |
|   | Function    | Object  | Budget Focus                          | Funding Source           | FTE           | 2017-18            |
|   | 6400        | 310-Professional and Technical Services                                 | 0441 - Durbin Creek Elementary School | School Improvement Funds |               | \$3,500.00         |
| Notes: Attend Rtl institute   |             |   |                                       |                          |               |                    |
| 4   | G3.B1.S1.A1 | Purchase I-pads for classroom use.                                      |                                       |                          |               | \$15,000.00        |
|   | Function    | Object  | Budget Focus                          | Funding Source           | FTE           | 2017-18            |
|   | 3361        | 644-Computer Hardware Non-Capitalized                                   | 0441 - Durbin Creek Elementary School | School Improvement Funds |               | \$15,000.00        |
| Notes: I-pads 4-10 packs (40 total)=\$11,996 2 ipad charging carts = \$2500 |             |   |                                       |                          |               |                    |
|   |             |   |                                       |                          | <b>Total:</b> | <b>\$18,500.00</b> |