Durbin Creek Elementary School Advisory Council

Meeting minutes for Tuesday, September 19, 2017

Start: 4:02 End: 4:25

**Welcome and call to order:** Brenda Pence, chairperson.

**Introduction of attendees:** returning members and new attendees introduced themselves.

**Review May 2017 SAC minutes:** motions made; approved.

**Principal’s report**: Ms. Miller reviewed the principals report from the May SAC meeting. She stated that Governor Scott approved the bill. Ms. Miller stated that our projected growth for the 17-18 school year was 18% and we are currently at 16.5% growth. Although we haven’t reached the projected growth, we are steadily growing. Ms. Miller predicts that families will move to our community because we were relatively unaffected by the storm. Ms. Nguyen asked what our current enrollment was at and Ms. Milled replied that we are currently at 746 students. Ms. Bird asked what they are building on the land across the street. Ms. Miller stated that it is owned by Gate and Ms. Schafer said she heard it was going to be a storage unit. Ms. Miller stated that they are going to present the School Improvement Plan at a future meeting. She explained that one of our goals for this school year is bottom quartile and ESE students. She said although we are number 1 in the district, we are ranked 20th in regards to our bottom quartile and ESE. Ms. Miller also said that another goal is technology. She explained that we added technology last year and we want to continue on that path. Ms. Miller also discussed helping our local families affected by the hurricane. If anyone is in need of any help and assistance, please let her know. Mrs. Bird also discussed our drives going on right now. She explained the hat drive and collecting supplies. Ms. Miller added that 100% of the donations go towards St. Johns County United Way.

**SAC Member Responsibilities**: Ms. Pence discussed the responsibilities of SAC members. She explained that it is made up of 51% stakeholders and 49% staff. She discussed attendance and the importance of emailing her when they are going to be absent. She also explained that in order to maintain our school 5-star rating, we must have at least 80% of our members at the meetings. Therefore, a commitment to attend the meetings as much as possible is highly encouraged. Ms. Pence explained that if there are people present who would like to be a part of SAC today, then we could vote them in. Otherwise, they can think about it and be voted in at a future meeting.

**New Members**: Motions made and seconded to approve the following as new members: Mike Anderson, Karen Chris, Christine Gonzalez, Melissa Guthrie, Ashley Schaefer, Lindsey Waggoner, Kristin Efrat, Mary Anne Holtz.

**Chairperson**: Members voted to approve Brenda Pence as chair.

**Meeting dates**: Ms. Pence said our next meeting is October 17th. Ms. Holtz asked if meetings were always going to take place on the 3rd Tuesday of every month. She said that the 3rd Tuesday of November is 21st, which is the day before the Wednesday for Thanksgiving. Ms. Pence replied as of now we are going to have our meeting on that date.

**Questions:** Ms. Nguyen asked about our current funds. Ms. Pence stated that she was unsure and Ms. Bird replied that she can get a printout of our current funds from the bookkeeper. Ms. Nguyen mentioned that we needed to ensure we had $4,600 in our account at the end of the year for Accelerated Reader. Ms. Miller replied that we will be unable to purchase AR for next school year. She said the is not up to par with the level of rigor and higher level comprehension skills. Ms. Nguyen asked if there was another program that the district recommends instead of AR. Ms. Miller stated that due to House Bill 7076 we don’t have the time for another program. Mr. Mack asked what the House Bill 7076 consisted of. Ms. Miller explained all the different components and how it works into the school day. Ms. Wynn asked how are we teaching all the standards if we don’t have time. Ms. Miller explained that we are working hard to integrate our standards into our reading instruction. She also explained that the primary grades are focusing on teaching foundational science and social studies skills.

**Next meeting**: October 17, 2017. 4:00 p.m.

**Members present:** Brenda Pence, Kara Bird, Ann Nguyen, Troy Mack, Rachel Hughes, Jennie Jones, Teri Heath, Renee Labaw

**Members absent:** Angela Fuller, Jan Phillips

**Guests**: Karen Chris, Christine Gonzalez, Mary Ann Holtz, Melissa Guthrie, Michelle Sharp, Sayla Simi, Sherri Kuczewski, Lindsey Waggoner, Ashley Schaefer, Kimberly Miller, Mike Anderson, Danielle Coates, Lori Cosgrove (District Buddy)