

# Durbin Creek Elementary School Advisory Council

Meeting Minutes for Tuesday, September 25, 2012

Start 4:20 pm End: 5:05 pm

Welcome and call to order by chairperson Teresa Padgett

**Welcome to and introduction of new members:** Teresa Padgett (5<sup>th</sup> grade teacher) introduced herself as SAC chairperson, with Edie Xanders (1<sup>st</sup> grade) as Recording Secretary. All present introduced themselves. All were advised that they were welcome to become members.

**Voting in of new members:** A motion was made and seconded to vote in new members: Lindsey Waggoner, Marisa Primozic, Margaret Hernandez, Heather White, Laura Gonzalez, Cori Duprey, Sarah Karl, Diana Brummer, Ashley Schaefer, Jennifer Chudgar, Summer Pachman and Angie Conlan.

**Vote to approve SAC meeting dates:** The meetings will be the 3<sup>rd</sup> Tuesday of each month. Ms. Padgett reviewed the dates for meeting. After a discussion, the date for the November meeting was changed to November 13. There will be no December meeting. The dates for the 2012-2013 SAC meetings will be October 16, November 13, January 15, February 19, March 19, April 16 and May 21. A motion was made and seconded and the dates were approved.

**SAC bylaws:** Ms. Padgett reviewed attendance commitment. If you are going to miss a meeting, please let Ms. Padgett know.

**A+ Money:** Each year schools are awarded money based on student performance. Our faculty votes on the best way to distribute the funds. This year the faculty and staff voted 85% to all eligible employees and 15% to tutoring.

**SIP Review:** We have submitted a draft of the School Improvement Plan to the state. The SIP submitted this year's was based on last year's data. There are not many content changes, but the format has changed. Once it is approved, it will be posted to website. The SIP entails what we are doing to help our students.

**SAC Subcommittees:** This year we are no longer going to have the Parent Involvement Subcommittee since we have always been very strong in this area. In its place, we have added a subcommittee that will focus on the lowest 30% of our students.

**Funds Request:** A request for funds was received from Jodi Lubrant, Art Teacher. It will cost \$722.00 for her to attend an Art Conference in St. Petersburg in November. The funds for the conference are needed by October 7. The request includes a registration fee of \$130.00, a t-shirt for \$15, a membership fee of \$45, a hotel of \$332.64 and a substitute for \$200.

A discussion followed regarding appropriate use of SAC funds. Generally, we provide funds for requests that impact the most students. As an art teacher, Mrs. Lubrant's request will benefit the entire student body.

Regarding, Mrs. Lubrant's request, taxes were included in the request. We do not pay taxes. Without the taxes, the rate for the hotel room will be \$297. Also, since the room has two double beds, there is a possibility Mrs. Lubrant could find someone to room with her. Further, we do not pay membership or personal expenses so the membership fee and the t shirt could not be covered by SAC. We determined that \$478.50 will cover ½ of the hotel (not including taxes, the conference registration and the substitute.

Motion was made and seconded to approve. We approved \$478.50 for registration, sub and ½ room (without taxes)

A question was raised as to the funds that will be made available for SAC this year? We don't know.

**Principal's report:** We are just over 880 students. We were projected to have approximately 700 students after the rezoning. We have hired two associate teachers to support the growth in kindergarten and first grade. The kindergarten associate is Karen Chris and the first grade associate is Jamie Fowler. The classes with the associates are the overflow classes and will take the new students in these grade levels as they register. If a student withdraws in other classes, the empty space will be filled with a new student. Last year the state allowed schools to go over by 3 in each class without hiring an associate teacher. We do not know if this will be allowed again this year.

Thanks to parents and volunteers who are in attendance at today's meeting. Parent members are critical to SAC and to the school's Gold Star Award and 5-Star School Award. At the school board meeting, we were the only school to be recognized as a gold star school since its opening.

We are trying to get word out regarding Discovery Education. Our students, beginning in kindergarten, are all being assessed on the computer to determine growth throughout the school year. We are using Discovery Education for this assessment. Kindergarten is assessed 4 times per year, all others grade levels are 3 times per year. This year K-3 growth is tied to the teacher's evaluation. Fourth and fifth grade growth on FCAT growth tied to teacher evaluation. The state is telling us to use DE as growth. Last year, the Value Added Measure for teachers was measured on the school's growth for FCAT. This year State is telling us to use DE as growth. The Resource Teachers will still use the school average.

Thanks to parents who proctored during our first round of Discovery Ed testing. The Discovery Education procedures have changed. It is much more like the FCAT. The tests are signed out through Planning and Accountability. This is a big shift for our teachers this year. We have scores from the assessments available. We use these as one piece of data for student needs.

A discussion followed regarding the need for new technology. This is not something provided by SAC. It is a capital outlay. We can always have them come speak with us.

**Members present:** Lindsey Waggoner, Marisa Primozic, Margaret Hernandez, Heather White, Laura Gonzalez, Cori Duprey, Sarah Karl, Diana Brummer, Ashley Schaefer, Jennifer Chudgar, Summer Pachman , Angie Conlan, Robyn Lilac, Edie Xanders and Teresa Padgett.

**Members Absent:** Ann Nyguen

**Guests:** Sandra McMandon

**Next Meeting:** October 16, 2012, 4pm

Meeting adjourned 5:05